



UCAN Executive Committee Meeting Agenda

February 10, 2017, 10:00-11:00 am

Utah Department of Health, RM 129
 288 N 1460 W
 Salt Lake City, UT 84116
 Call-in information:
 (877) 820-7831
 Participant Code: 443583

PURPOSE:

Reduce the burden of cancer in Utah by bringing together a diverse group of stakeholders to develop, implement, and evaluate the Utah Comprehensive Cancer Prevention and Control Plan (State Cancer Plan).

MISSION:

Reduce cancer incidence and mortality through: prevention and control, advocacy, partnerships, and survivorship. Utilizing the Utah Comprehensive Cancer Prevention and Control Plan, UCAN will work to address the unequal burden of poor health outcomes by identifying and eliminating barriers to health equity.

VISION:

No Utahn will suffer unduly from cancer.

Agenda Items

10:00-10:05 am	Welcome	Ana
10:05-10:10 am	General Meeting Recap Any volunteers to chair teams? John L. lead for survivorship, not sure if we had others Attendees: 30-40	All
10:10-10:20 am	UCAN Conference Update Summary sheet handed out (and emailed) Place, time, theme, objectives draft, framework for schedule. Only firm thing is there will be a session in Spanish (Guadalupe, Vicky, Sara) to enrich Spanish-speaking members of UCAN. Possibly awareness of resources or professional development. Abstracts are being accepted - two have been received. Due date is next Wednesday. Have budget attached depending on participation. Donna asked who would do breakfast? We can find right caterer later. We can go to Costco for snacks.	Jeff
10:20-11:00 am	CDC Grant and What it Means for UCAN Budget 40/60 personnel Ana - you have "lump sum available to UCAN" - what are your thoughts around that? Brad: in light of our CDC driven purpose, we need to establish what is best for UCAN whether it's the way we've done it or if we make UCAN an organization that can receive funds and oversee how that happens to support state cancer plan	Brad

Next Meeting: TBD

We need to support need but how that happens is up to UCAN. Could it become a 501(c)3 or remain a volunteer organization. Ten state cancer coalitions are 501(c)3 and others are volunteer (See handout). Will be interesting to see how many other states move towards 501(c)3 because of the FOA Craig had mentioned that many of the other organizations he's been working with were looking with have been looking at becoming state wide. if it becomes a 501(c)3 would comp cancer fund a position at UCAN for management, taxes, etc.? Brad: there would be no room in our budget to do that.

Lindsay: if UCAN was its own organization it could seek funds.
 Ana: but if there's no funds, who will oversee infrastructure? Interns?
 Donna: I did this and it's expensive
 Lindsay: there would need to be a lot of dedication and volunteer time
 Donna: we need more support to get it going. The executive committee is already very busy and we all have full time jobs.
 Ana: will you be developing other programs with that \$450k besides UCAN?
 Brad: yes, there are many other requirements in the grant
 Ana: possibly interns from university to run coalition?
 Jeff: internships for free are typically 2nd tier and there is a lot of oversight and management that needs to go into interns.
 Brad: Lindsay will need to transition to new role over next few months
 Ana: how are you proposing to support UCAN in grant?
 Brad: providing funds to coalition so there are resources and support?
 Ana: should you contact other organizations to see if they can take it on? Find a new home for it?
 Brad: even if we don't move to a non-taxable entity, we can still find a way to support it. Doesn't need to be a drastic change if it doesn't need to be.
 Ana and Donna: see this as setback. How would it affect the grant if there isn't a statewide coalition?
 Brad: it would drastically impact the grant. We'd need to look at finding either small coalitions, or finding other partnerships.
 Jeff: so what is the difference in the current effort being put out from UDOH to UCAN - what is the hole that would be left?
 Brad and Lindsay: Basically 1 FTE to administer, including meeting logistics
 Donna: might be helpful to put together a list of what support is being done and what would be needed?
 Ana: what would be the plan - find funds
 Donna: maybe parcel out?
 Brad: Craig was going to sit down with John Sweetenham.